

DAS AND CSRB BASE BUDGET SUMMARY

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Administrative Services Appropriated Agencies Base Budget Summary

Sources of Finance	FY 2005 Actual	FY 2006 Appropriated	Changes	FY 2006 Revised	Changes	FY 2007* Base Budget
General Fund	11,428,000	12,990,200	0	12,990,200	3,066,900	16,057,100
General Fund, One-time	7,268,600	108,700	0	108,700	(108,700)	0
Transportation Fund	450,000	450,000	0	450,000	0	450,000
Federal Funds	0	4,500	0	4,500	62,200	66,700
Dedicated Credits Revenue	2,274,600	1,937,600	170,600	2,108,200	636,700	2,744,900
GFR - Econ Incentive Restr Acc	0	981,900	0	981,900	(981,900)	0
GFR - ISF Overhead	1,272,400	1,272,400	0	1,272,400	0	1,272,400
Risk Management ISF	0	65,900	0	65,900	(65,900)	0
Capital Project Fund	3,956,700	1,638,100	(62,800)	1,575,300	62,800	1,638,100
Project Reserve Fund	0	200,000	0	200,000	0	200,000
Contingency Reserve Fund	0	1,180,200	0	1,180,200	0	1,180,200
Beginning Nonlapsing	6,294,100	3,330,100	6,688,900	10,019,000	(8,148,800)	1,870,200
Closing Nonlapsing	(10,019,000)	(989,600)	(710,600)	(1,700,200)	1,492,800	(207,400)
Lapsing Balance	(242,000)	0	0	0	0	0
Total	\$22,683,400	\$23,170,000	\$6,086,100	\$29,256,100	(\$3,983,900)	\$25,272,200
Line Items						
Executive Director	818,300	1,022,700	(16,300)	1,006,400	(100)	1,006,300
Administrative Rules	350,300	350,500	52,500	403,000	(107,500)	295,500
DFCM Administration	4,026,900	4,216,600	124,100	4,340,700	94,700	4,435,400
State Archives	2,035,700	2,258,700	44,700	2,303,400	(102,100)	2,201,300
Finance Administration	10,087,600	12,024,400	1,672,500	13,696,900	(2,461,000)	11,235,900
Finance - Mandated	3,594,200	1,314,500	4,000,000	5,314,500	(4,831,900)	482,600
Post Conviction Indigent Defen:	44,600	74,000	0	74,000	0	74,000
Judicial Conduct Commission	230,600	231,700	0	231,700	1,200	232,900
Finance - Mandated - Retirement	0	200,000	0	200,000	(150,000)	50,000
Purchasing	1,383,900	1,476,900	80,900	1,557,800	(78,400)	1,479,400
Child Welfare Parental Defense	111,300	0	127,700	127,700	(127,700)	0
Human Resource Management	0	0	0	0	3,778,900	3,778,900
Total	\$22,683,400	\$23,170,000	\$6,086,100	\$29,256,100	(\$3,983,900)	\$25,272,200
Categories of Expenditure						
Personal Services	12,764,600	13,568,900	313,600	13,882,500	2,709,000	16,591,500
In-State Travel	77,000	97,600	(2,900)	94,700	17,600	112,300
Out of State Travel	47,000	68,300	(2,000)	66,300	12,800	79,100
Current Expense	2,205,400	2,487,000	240,800	2,727,800	520,300	3,248,100
DP Current Expense	2,183,200	5,025,000	(1,779,400)	3,245,600	290,700	3,536,300
DP Capital Outlay	1,768,500	318,000	3,406,700	3,724,700	(2,552,400)	1,172,300
Capital Outlay	5,100	83,700	(83,700)	0	0	0
Other Charges/Pass Thru	3,632,600	1,521,500	3,993,000	5,514,500	(4,981,900)	532,600
Total	\$22,683,400	\$23,170,000	\$6,086,100	\$29,256,100	(\$3,983,900)	\$25,272,200
Other Data						
Budgeted FTE	187.5	188.9	2.2	191.1	34.4	225.5
Actual FTE	185	0	0	0	0	0
Vehicles	10	10	0	10	0	10

*Does not include amounts in excess of subcommittee's state fund allocation that may be recommended by the Fiscal Analyst.

Administrative Services - Executive Director

Sources of Finance	FY 2005 Actual	FY 2006 Appropriated	Changes	FY 2006 Revised	Changes	FY 2007* Base Budget
General Fund	769,000	931,200	0	931,200	0	931,200
General Fund, One-time	3,100	0	0	0	0	0
Dedicated Credits Revenue	88,700	91,500	(16,300)	75,200	(100)	75,100
Lapsing Balance	(42,500)	0	0	0	0	0
Total	\$818,300	\$1,022,700	(\$16,300)	\$1,006,400	(\$100)	\$1,006,300
Programs						
Executive Director	818,300	1,022,700	(16,300)	1,006,400	(100)	1,006,300
Total	\$818,300	\$1,022,700	(\$16,300)	\$1,006,400	(\$100)	\$1,006,300
Categories of Expenditure						
Personal Services	695,200	768,300	(41,000)	727,300	2,600	729,900
In-State Travel	300	300	200	500	0	500
Out of State Travel	0	1,700	(1,700)	0	0	0
Current Expense	98,600	236,500	16,500	253,000	(2,700)	250,300
DP Current Expense	24,200	15,900	9,700	25,600	0	25,600
Total	\$818,300	\$1,022,700	(\$16,300)	\$1,006,400	(\$100)	\$1,006,300
Other Data						
Budgeted FTE	7.0	8.0	0.2	8.2	(0.1)	8.2
Actual FTE	7	0	0	0	0	0

*Does not include amounts in excess of subcommittee's state fund allocation that may be recommended by the Fiscal Analyst.

1. The Analyst recommends the following GRAMA fees (would apply to the entire department):

- a. Photocopy made by state employee for public, per page: \$0.25
- b. Certified copy of a document, per certification: \$2.00
- c. Fax request (long distance within US) per number: \$1.50
- d. Fax request (long distance outside US) per number: \$3.00
- e. Mail request (address within US) per address: \$1.50
- f. Mail request (address outside US) per address: \$3.00
- g. Research or services fee: as provided by 63-2-203(2)
- h. Extended research or services fee: as provided by 63-2-203(2)
- i. Photocopy made by requestor, per page: \$0.10
- j. Microform copy, per fiche: \$0.50
- k. Microform copy, per 35mm film print (silver): \$25.00
- l. Microform copy, per 16mm film print (silver): \$20.00
- m. Microform copy, per 16mm film print (thin): \$10.00
- n. Microform copy, per 35mm film print (diaz): \$10.00
- o. Microform copy, per 16mm film print (diaz): \$9.00
- p. Paper copies from microform, made by staff: \$0.50
- q. Paper copies from microform, made by requestor: \$0.25
- r. Electronic documents, per diskette or CD: \$0.60
- s. Electronic documents, per DVD: \$4.00
- t. Electronic documents, per CD: \$2.00
- u. Laser printer output, per page: \$0.10

Administrative Services - Administrative Rules

	FY 2005	FY 2006		FY 2006		FY 2007*
Sources of Finance	Actual	Appropriated	Changes	Revised	Changes	Base Budget
General Fund	285,500	295,500	0	295,500	0	295,500
General Fund, One-time	2,100	0	0	0	0	0
Dedicated Credits Revenue	57,200	0	0	0	0	0
Risk Management ISF	0	55,000	0	55,000	(55,000)	0
Beginning Nonlapsing	58,000	0	52,500	52,500	(52,500)	0
Closing Nonlapsing	(52,500)	0	0	0	0	0
Total	\$350,300	\$350,500	\$52,500	\$403,000	(\$107,500)	\$295,500
Programs						
DAR Administration	350,300	350,500	52,500	403,000	(107,500)	295,500
Total	\$350,300	\$350,500	\$52,500	\$403,000	(\$107,500)	\$295,500
Categories of Expenditure						
Personal Services	309,600	316,000	3,100	319,100	(60,700)	258,400
In-State Travel	0	0	200	200	(200)	0
Out of State Travel	5,100	3,000	800	3,800	0	3,800
Current Expense	20,600	17,600	3,300	20,900	(400)	20,500
DP Current Expense	15,000	13,900	45,100	59,000	(46,200)	12,800
Total	\$350,300	\$350,500	\$52,500	\$403,000	(\$107,500)	\$295,500
Other Data						
Budgeted FTE	4.0	5.0	0.0	5.0	(1.0)	4.0
Actual FTE	5	0	0	0	0	0

*Does not include amounts in excess of subcommittee's state fund allocation that may be recommended by the Fiscal Analyst.

Administrative Services - DFCM Administration

Sources of Finance	FY 2005 Actual	FY 2006 Appropriated	Changes	FY 2006 Revised	Changes	FY 2007* Base Budget
General Fund	81,300	1,198,300	0	1,198,300	0	1,198,300
General Fund, One-time	150,000	0	0	0	0	0
Dedicated Credits Revenue	0	0	186,900	186,900	31,900	218,800
Capital Project Fund	3,956,700	1,638,100	(62,800)	1,575,300	62,800	1,638,100
Project Reserve Fund	0	200,000	0	200,000	0	200,000
Contingency Reserve Fund	0	1,180,200	0	1,180,200	0	1,180,200
Lapsing Balance	(161,100)	0	0	0	0	0
Total	\$4,026,900	\$4,216,600	\$124,100	\$4,340,700	\$94,700	\$4,435,400
Programs						
DFCM Administration	3,266,000	3,363,300	(124,000)	3,239,300	(2,200)	3,237,100
Preventive Maintenance	176,000	157,200	0	157,200	25,200	182,400
Governor's Residence	81,300	101,300	0	101,300	0	101,300
CADD Services	0	0	124,000	124,000	400	124,400
Energy Program	0	0	186,900	186,900	31,900	218,800
DFCM HazMat	81,400	96,700	(10,400)	86,300	10,600	96,900
Roofing and Paving	422,200	498,100	(52,400)	445,700	28,800	474,500
Total	\$4,026,900	\$4,216,600	\$124,100	\$4,340,700	\$94,700	\$4,435,400
Categories of Expenditure						
Personal Services	3,197,300	3,367,300	219,000	3,586,300	71,800	3,658,100
In-State Travel	63,700	84,100	(4,300)	79,800	2,500	82,300
Out of State Travel	8,700	20,200	(6,000)	14,200	1,700	15,900
Current Expense	342,200	445,700	(68,300)	377,400	39,000	416,400
DP Current Expense	265,000	299,300	(31,000)	268,300	(5,600)	262,700
DP Capital Outlay	0	0	14,700	14,700	(14,700)	0
Other Charges/Pass Thru	150,000	0	0	0	0	0
Total	\$4,026,900	\$4,216,600	\$124,100	\$4,340,700	\$94,700	\$4,435,400
Other Data						
Budgeted FTE	42.0	44.0	2.0	46.0	0.0	46.0
Actual FTE	41	0	0	0	0	0
Vehicles	9	9	0	9	0	9

*Does not include amounts in excess of subcommittee's state fund allocation that may be recommended by the Fiscal Analyst.

Administrative Services - State Archives

	FY 2005	FY 2006		FY 2006		FY 2007*
Sources of Finance	Actual	Appropriated	Changes	Revised	Changes	Base Budget
General Fund	2,011,400	2,092,500	0	2,092,500	0	2,092,500
General Fund, One-time	14,000	108,700	0	108,700	(108,700)	0
Federal Funds	0	4,500	0	4,500	62,200	66,700
Dedicated Credits Revenue	31,200	42,100	0	42,100	0	42,100
Risk Management ISF	0	10,900	0	10,900	(10,900)	0
Beginning Nonlapsing	23,800	0	44,700	44,700	(44,700)	0
Closing Nonlapsing	(44,700)	0	0	0	0	0
Total	\$2,035,700	\$2,258,700	\$44,700	\$2,303,400	(\$102,100)	\$2,201,300
Programs						
Archives Administration	555,300	551,000	63,500	614,500	14,000	628,500
Records Analysis	312,900	361,700	(80,000)	281,700	(2,900)	278,800
Preservation Services	303,600	424,900	27,200	452,100	(131,000)	321,100
Patron Services	341,900	393,400	31,600	425,000	4,100	429,100
Records Services	522,000	527,700	2,400	530,100	13,700	543,800
Total	\$2,035,700	\$2,258,700	\$44,700	\$2,303,400	(\$102,100)	\$2,201,300
Categories of Expenditure						
Personal Services	1,441,400	1,430,000	73,600	1,503,600	14,000	1,517,600
In-State Travel	4,900	5,100	0	5,100	1,800	6,900
Out of State Travel	5,400	8,200	0	8,200	0	8,200
Current Expense	430,600	587,400	67,600	655,000	(117,900)	537,100
DP Current Expense	153,400	137,300	(5,800)	131,500	0	131,500
Capital Outlay	0	83,700	(83,700)	0	0	0
Other Charges/Pass Thru	0	7,000	(7,000)	0	0	0
Total	\$2,035,700	\$2,258,700	\$44,700	\$2,303,400	(\$102,100)	\$2,201,300
Other Data						
Budgeted FTE	28.0	28.0	0.0	28.0	0.0	28.0
Actual FTE	30	0	0	0	0	0
Vehicles	1	1	0	1	0	1

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Administrative Services - Finance Administration

	FY 2005	FY 2006		FY 2006		FY 2007*
Sources of Finance	Actual	Appropriated	Changes	Revised	Changes	Base Budget
General Fund	5,992,500	6,293,000	0	6,293,000	0	6,293,000
General Fund, One-time	88,100	0	0	0	0	0
Transportation Fund	450,000	450,000	0	450,000	0	450,000
Dedicated Credits Revenue	2,049,600	1,745,000	0	1,745,000	63,100	1,808,100
GFR - ISF Overhead	1,272,400	1,272,400	0	1,272,400	0	1,272,400
Beginning Nonlapsing	5,583,900	3,001,500	2,347,400	5,348,900	(3,936,500)	1,412,400
Closing Nonlapsing	(5,348,900)	(737,500)	(674,900)	(1,412,400)	1,412,400	0
Total	\$10,087,600	\$12,024,400	\$1,672,500	\$13,696,900	(\$2,461,000)	\$11,235,900
Programs						
Finance Director's Office	330,200	361,400	(16,000)	345,400	0	345,400
Payroll	1,160,700	1,589,600	431,400	2,021,000	0	2,021,000
Payables/Disbursing	2,093,300	2,131,800	64,300	2,196,100	11,200	2,207,300
Technical Services	1,355,200	1,889,800	42,400	1,932,200	(97,400)	1,834,800
Financial Reporting	1,154,700	1,346,600	24,500	1,371,100	500	1,371,600
Financial Information Systems	3,993,500	4,705,200	1,125,900	5,831,100	(2,375,300)	3,455,800
Total	\$10,087,600	\$12,024,400	\$1,672,500	\$13,696,900	(\$2,461,000)	\$11,235,900
Categories of Expenditure						
Personal Services	5,568,700	6,098,800	4,100	6,102,900	200	6,103,100
In-State Travel	1,300	1,200	1,200	2,400	0	2,400
Out of State Travel	17,900	31,700	1,300	33,000	0	33,000
Current Expense	1,046,600	1,041,200	86,400	1,127,600	12,100	1,139,700
DP Current Expense	1,679,500	4,533,500	(1,812,500)	2,721,000	149,000	2,870,000
DP Capital Outlay	1,768,500	318,000	3,392,000	3,710,000	(2,622,300)	1,087,700
Capital Outlay	5,100	0	0	0	0	0
Total	\$10,087,600	\$12,024,400	\$1,672,500	\$13,696,900	(\$2,461,000)	\$11,235,900
Other Data						
Budgeted FTE	81.0	80.5	(1.0)	79.5	0.0	79.5
Actual FTE	77	0	0	0	0	0

*Does not include amounts in excess of subcommittee's state fund allocation that may be recommended by the Fiscal Analyst.

Administrative Services - Finance - Mandated

Sources of Finance	FY 2005 Actual	FY 2006 Appropriated	FY 2006 Changes	FY 2006 Revised	FY 2006 Changes	FY 2007* Base Budget
General Fund	482,600	532,600	0	532,600	0	532,600
General Fund, One-time	7,000,000	0	0	0	0	0
GFR - Econ Incentive Restr Acct	0	981,900	0	981,900	(981,900)	0
Beginning Nonlapsing	150,000	0	4,000,000	4,000,000	(4,000,000)	0
Closing Nonlapsing	(4,000,000)	0	0	0	0	0
Lapsing Balance	(38,400)	0	0	0	0	0
Total	\$3,594,200	\$1,514,500	\$4,000,000	\$5,514,500	(\$4,981,900)	\$532,600
Programs						
LeRay McAllister Fund	3,482,600	332,600	0	332,600	150,000	482,600
Convention Facilities	0	0	4,000,000	4,000,000	(4,000,000)	0
Studies	111,600	0	0	0	0	0
Development Zone Partial Rebates	0	981,900	0	981,900	(981,900)	0
Retirement Benefits	0	200,000	0	200,000	(150,000)	50,000
Total	\$3,594,200	\$1,514,500	\$4,000,000	\$5,514,500	(\$4,981,900)	\$532,600
Categories of Expenditure						
Current Expense	111,600	0	0	0	0	0
Other Charges/Pass Thru	3,482,600	1,514,500	4,000,000	5,514,500	(4,981,900)	532,600
Total	\$3,594,200	\$1,514,500	\$4,000,000	\$5,514,500	(\$4,981,900)	\$532,600

*Does not include amounts in excess of subcommittee's state fund allocation that may be recommended by the Fiscal Analyst.

The Analyst recommends merging the “Finance – Mandated – Retirement” line item into the “Finance – Mandated” line item. The change is reflected in the table above.

House Bill 213, “Unused Sick Leave at Retirement Amendments” included a fiscal note of \$50,000 ongoing General Funds to be appropriated to the Division of Finance and passed through to the Retirement Office to administer retirees’ benefits under the new law. The Analyst allocated the funds to a preexisting line item called “Finance – Mandated – Retirement” that had been used one time in FY 2002. The Analyst recommends folding this Retirement line item into the main Finance – Mandated line item. It will not change the way the Division of Finance manages expenditures according to the Legislature’s mandates, but will remove an unnecessary separate line item.

Administrative Services - Post Conviction Indigent Defense

Sources of Finance	FY 2005 Actual	FY 2006 Appropriated	Changes	FY 2006 Revised	Changes	FY 2007* Base Budget
Beginning Nonlapsing	364,600	290,600	29,400	320,000	(74,000)	246,000
Closing Nonlapsing	(320,000)	(216,600)	(29,400)	(246,000)	74,000	(172,000)
Total	\$44,600	\$74,000	\$0	\$74,000	\$0	\$74,000
Programs						
Post Conviction Indigent Defense	44,600	74,000	0	74,000	0	74,000
Total	\$44,600	\$74,000	\$0	\$74,000	\$0	\$74,000
Categories of Expenditure						
Current Expense	44,600	74,000	0	74,000	0	74,000
Total	\$44,600	\$74,000	\$0	\$74,000	\$0	\$74,000

*Does not include amounts in excess of subcommittee's state fund allocation that may be recommended by the Fiscal Analyst.

Administrative Services - Judicial Conduct Commission

	FY 2005	FY 2006		FY 2006		FY 2007*
Sources of Finance	Actual	Appropriated	Changes	Revised	Changes	Base Budget
General Fund	223,200	229,200	0	229,200	0	229,200
General Fund, One-time	1,000	0	0	0	0	0
Beginning Nonlapsing	48,000	38,000	3,600	41,600	(2,500)	39,100
Closing Nonlapsing	(41,600)	(35,500)	(3,600)	(39,100)	3,700	(35,400)
Total	\$230,600	\$231,700	\$0	\$231,700	\$1,200	\$232,900
Programs						
Judicial Conduct Commission	230,600	231,700	0	231,700	1,200	232,900
Total	\$230,600	\$231,700	\$0	\$231,700	\$1,200	\$232,900
Categories of Expenditure						
Personal Services	168,000	181,000	(1,400)	179,600	100	179,700
In-State Travel	6,200	6,300	0	6,300	0	6,300
Out of State Travel	5,600	2,800	0	2,800	2,500	5,300
Current Expense	44,900	34,800	3,400	38,200	(1,400)	36,800
DP Current Expense	5,900	6,800	(2,000)	4,800	0	4,800
Total	\$230,600	\$231,700	\$0	\$231,700	\$1,200	\$232,900
Other Data						
Budgeted FTE	2.0	1.9	0.0	1.9	(0.0)	1.9
Actual FTE	2	0	0	0	0	0

*Does not include amounts in excess of subcommittee's state fund allocation that may be recommended by the Fiscal Analyst.

Finance – Mandated – Retirement Line Item
Please see Finance – Mandated Line Item
(The Analyst recommends consolidating the two line items)

ISF - Administrative Services - ISF - Purchasing & General Services

	FY 2005	FY 2006		FY 2006		FY 2007*
Sources of Finance	Actual	Appropriated	Changes	Revised	Changes	Base Budget
Dedicated Credits - Intragvt Rev	13,918,100	14,007,300	(1,238,600)	12,768,700	49,900	12,818,600
Sale of Fixed Assets	(14,100)	0	(40,000)	(40,000)	40,000	0
Total	\$13,904,000	\$14,007,300	(\$1,278,600)	\$12,728,700	\$89,900	\$12,818,600
Programs						
ISF - Central Mailing	9,119,500	8,817,000	183,900	9,000,900	40,000	9,040,900
ISF - Electronic Purchasing	329,600	324,000	6,600	330,600	50,000	380,600
ISF - Print Services	4,454,900	4,866,300	(1,469,100)	3,397,200	(100)	3,397,100
Total	\$13,904,000	\$14,007,300	(\$1,278,600)	\$12,728,700	\$89,900	\$12,818,600
Categories of Expenditure						
Personal Services	2,494,000	2,551,300	(408,700)	2,142,600	(7,000)	2,135,600
In-State Travel	6,200	8,300	(3,300)	5,000	0	5,000
Out of State Travel	1,000	1,400	400	1,800	0	1,800
Current Expense	9,837,700	9,315,400	(610,300)	8,705,100	10,500	8,715,600
DP Current Expense	24,300	39,300	(2,700)	36,600	(11,600)	25,000
Other Charges/Pass Thru	(236,000)	(286,700)	(17,300)	(304,000)	12,400	(291,600)
Depreciation	1,724,100	2,085,900	(341,400)	1,744,500	104,200	1,848,700
Total	\$13,851,300	\$13,714,900	(\$1,383,300)	\$12,331,600	\$108,500	\$12,440,100
Other Data						
Budgeted FTE	63.5	60.0	(0.9)	59.1	(10.1)	49.0
Actual FTE	58	0	0	0	0	0
Authorized Capital Outlay	1,899,900.0	3,861,000.0	(900,000.0)	2,961,000.0	(552,600.0)	2,408,400.0
Retained Earnings	1,051,000.0	1,343,400.0	104,700.0	1,448,100.0	378,500.0	1,826,600.0
Vehicles	14	16	(2)	14	0	14

*Does not include amounts in excess of subcommittee's state fund allocation that may be recommended by the Fiscal Analyst.

Administrative Services - Human Resource Management

	FY 2005	FY 2006		FY 2006		FY 2007*
Sources of Finance	Actual	Appropriated	Changes	Revised	Changes	Base Budget
General Fund	2,943,000	3,066,900	0	3,066,900	0	3,066,900
General Fund, One-time	18,700	0	0	0	0	0
Dedicated Credits Revenue	391,500	392,000	0	392,000	150,000	542,000
Beginning Nonlapsing	274,500	0	455,000	455,000	(285,000)	170,000
Closing Nonlapsing	(455,100)	0	(170,000)	(170,000)	170,000	0
Total	\$3,172,600	\$3,458,900	\$285,000	\$3,743,900	\$35,000	\$3,778,900
Programs						
Administration	799,000	930,300	63,600	993,900	(329,900)	664,000
Policy	484,200	533,600	73,100	606,700	581,100	1,187,800
Central Operations	486,000	571,700	39,000	610,700	(335,100)	275,600
Flex Benefits	0	40,000	200	40,200	9,800	50,000
Mgt Training and Development	332,500	350,000	104,100	454,100	125,900	580,000
Information Technology	1,070,900	1,033,300	5,000	1,038,300	(16,800)	1,021,500
Total	\$3,172,600	\$3,458,900	\$285,000	\$3,743,900	\$35,000	\$3,778,900
Categories of Expenditure						
Personal Services	2,313,100	2,750,200	3,100	2,753,300	(24,900)	2,728,400
In-State Travel	1,100	10,300	3,200	13,500	0	13,500
Out of State Travel	17,900	6,300	11,700	18,000	(9,400)	8,600
Current Expense	456,600	442,500	200,800	643,300	88,000	731,300
DP Current Expense	281,300	239,600	(28,500)	211,100	1,400	212,500
DP Capital Outlay	102,600	10,000	94,700	104,700	(20,100)	84,600
Total	\$3,172,600	\$3,458,900	\$285,000	\$3,743,900	\$35,000	\$3,778,900
Other Data						
Budgeted FTE	36.5	0.0	0.0	0.0	36.5	36.5
Actual FTE	30.9					

Italicized numbers indicate budgets prior to the division being assigned to the CFAS Appropriations Subcommittee.

*Does not include amounts in excess of subcommittee's state fund allocation that may be recommended by the Fiscal Analyst.

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Career Service Review Board - Career Service Review Board

	FY 2005	FY 2006		FY 2006		FY 2007*
Sources of Finance	Actual	Appropriated	Changes	Revised	Changes	Base Budget
General Fund	165,800	189,800	0	189,800	0	189,800
General Fund, One-time	9,000	0	0	0	0	0
Beginning Nonlapsing	15,300	0	900	900	(900)	0
Closing Nonlapsing	(900)	0	0	0	0	0
Total	\$189,200	\$189,800	\$900	\$190,700	(\$900)	\$189,800
Programs						
Career Service Review Board	189,200	189,800	900	190,700	(900)	189,800
Total	\$189,200	\$189,800	\$900	\$190,700	(\$900)	\$189,800
Categories of Expenditure						
Personal Services	153,500	180,400	(18,200)	162,200	0	162,200
In-State Travel	0	300	0	300	0	300
Out of State Travel	900	1,000	100	1,100	0	1,100
Current Expense	32,600	6,800	17,900	24,700	(900)	23,800
DP Current Expense	2,200	1,300	1,100	2,400	0	2,400
Total	\$189,200	\$189,800	\$900	\$190,700	(\$900)	\$189,800
Other Data						
Budgeted FTE	2.0	2.0	0.0	2.0	0.0	2.0
Actual FTE	2	0	0	0	0	0

*Does not include amounts in excess of subcommittee's state fund allocation that may be recommended by the Fiscal Analyst.

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DAS AND CSRB BUILDING BLOCK INFORMATION

The following table shows the Analyst's recommendations for administrative appropriation increases. More detail is provided beneath the table. The subcommittee may wish to fund these with internal reallocations or to present a prioritized list to the Executive Appropriations Committee for their consideration.

CFAS Subcommittee Analyst Recommended Appropriation Increases						
No Prioritized Order						
Agency	Line Item	Description	Fiscal Year	Fund Source	Analyst Recomm	1-Time
DAS	Admin Rules	eRules Software Maintenance	FY 2007	GF	\$12,000	
DAS	DFCM	Restore General Funds for Admin	FY 2007	GF	\$1,092,000	
DAS	Archives	State Records Center Lease Increase	FY 2007	GF	\$25,000	
DAS	Finance-Mandated	LeRay McAllister Fund	FY06 or 07	GF	?	?
CSRB	CSRB	Employee Grievance Hearings	FY 2007	GF	\$15,000	
*CPB	CPB	Move Personnel Costs from Project	FY 2006	GF	\$173,500	X
*CPB	CPB	Move Personnel Costs from Project	FY 2007	GF	\$173,500	
*CPB	CPB	New Copier	FY 2007	GF	\$13,000	X
*DTS	CIO	Tax System Modernization	FY 2007	GF	\$9,000,000	X
*These items will be considered by the subcommittee on Wednesday, January 25						

Division of Administrative Rules – eRules Software Maintenance

The Analyst recommends a \$12,000 ongoing General Fund appropriation increase beginning in FY 2007 for eRules software maintenance. eRules is a web-enabled filing and publishing system constructed with one-time funds between 1999 and 2001. At the time the division did not ask for ongoing maintenance funding. The software is an improvement over the former paper-based filing system. However, the system is prone to down time due to changes in agencies' hardware and software platforms, as well as other technical issues that arise. The system was developed by a private consultant, so some maintenance will need to be performed through a private contract, but some can be done by state DTS staff. The system may require approximately 100 hours of maintenance per year.

Division of Facilities Construction and Management – Restore General Funds for Administration

Due to revenue shortfalls, the 2002 Legislature shifted \$3.1 million in this line item from the General Fund to project reserve funds. This was meant to be a temporary solution. In the 2005 General Session the Legislature restored \$1.1 million. The Analyst recommends a final restoration of \$1,092,000 in FY 2007. If the General Funds are restored, a concurrent reduction should be made to the Contingency Reserve Fund appropriation, since it would be a replacement.

Capital reserve funds are intended to be used for construction projects. Funds flow in and out of them depending on unexpected savings or costs. Since funds flow in from project savings, and many projects are funded with bond proceeds, Utah is currently funding part of DFCM's operating costs with borrowed funds. Using reserve funds for administration puts pressure on project managers to avoid using funds for projects. Further, it puts pressure on project managers to inflate their cost estimates.

In the past two years inflation on construction has increased eight to fifteen percent per year, making projects more expensive and necessitating reserve funds. Contractors are busier and making higher bids. Therefore it is likely that the Project Reserve Fund will decrease in the foreseeable future.

Division of Archives – State Records Center Lease Increase

The previous five-year lease at the State Records Center will expire at the end of FY 2006. The Analyst recommends the Legislature appropriate \$25,000 in ongoing funds in FY 2007 for a five-year extension. The five year extension will include a provision for no cost increases during those five years, and will also include space renovations to convert no longer used office space to storage space, adding about five percent or 2,000 square feet.

Division of Finance – Mandated – LeRay McAllister Fund

The LeRay McAllister Fund went from a base appropriation of \$2,750,000 to \$482,600 during budget cuts. Since then the Legislature has opted to appropriate one-time funds (\$300,000 in the 2004 General Session and \$3,000,000 in the 2005 General Session). Since FY 1999, state funds have been matched by other grants at a 5.5 to 1 (state funds) ratio (see data in Tab 6, Budget Brief CFAS-06-10). These additional matching funds do not appear in the state budget but are part of the Quality Growth Commission's grant process. The Analyst recommends the Legislature consider an additional appropriation, one-time and/or ongoing, in FY 2006 and/or FY 2007. The governor recommended \$2,517,400 in one-time funds.

Career Service Review Board – Grievance Hearings

The Analyst recommends the Legislature appropriate \$15,000 in ongoing funds beginning in FY 2007 to help fund the increased cost of statutorily required hearings.

The CSRБ conducts pre-hearing conferences in an attempt to mediate many of the cases which come before it. When necessary, however, it conducts jurisdictional, evidentiary, and appellate levels of adjudications. Approximately one quarter of all grievances result in a hearing.

The director conducts some jurisdictional hearings, but any evidentiary or appellate hearings must be done by a hearing officer or the full board.

Hearings officers are independent contractors who have expertise in this segment of the law. Current contracts expire at the end of FY 2006 and will need to be renewed. The current rate is \$37.50 per hour; the new contract rate is expected to be \$50.00 per hour.

Hearings are becoming more complex and time consuming due to more employees hiring counsel and more pre-hearings motions to resolve, thus requiring more time for the hearing officer.

DEBT SERVICE ISSUES

Base Budget Information:

Debt Service - Debt Service						
Sources of Finance	FY 2005 Actual	FY 2006 Appropriated	Changes	FY 2006 Revised	Changes	FY 2007* Base Budget
General Fund	61,721,600	57,181,700	0	57,181,700	0	57,181,700
General Fund, One-time	0	2,698,000	0	2,698,000	(2,698,000)	0
Uniform School Fund	17,164,300	17,164,300	0	17,164,300	0	17,164,300
Uniform School Fund, One-time	1,682,400	0	0	0	0	0
Income Tax	0	0	0	0	0	0
Centennial Highway Fund	125,371,200	126,393,400	0	126,393,400	0	126,393,400
Dedicated Credits Revenue	58,508,100	33,891,200	(886,700)	33,004,500	1,364,400	34,368,900
TFR - Public Transp. System Tax	2,190,300	7,204,400	0	7,204,400	0	7,204,400
Transfers	6,834,600	0	0	0	0	0
Beginning Nonlapsing	12,841,000	9,141,000	3,494,900	12,635,900	(5,295,200)	7,340,700
Closing Nonlapsing	(12,635,900)	(7,054,600)	(286,100)	(7,340,700)	(1,799,300)	(9,140,000)
Total	\$273,677,600	\$246,619,400	\$2,322,100	\$248,941,500	(\$8,428,100)	\$240,513,400
Programs						
Debt Service	273,677,600	246,619,400	2,322,100	248,941,500	(8,428,100)	240,513,400
Total	\$273,677,600	\$246,619,400	\$2,322,100	\$248,941,500	(\$8,428,100)	\$240,513,400
Categories of Expenditure						
Current Expense	273,677,600	246,619,400	2,322,100	248,941,500	(8,428,100)	240,513,400
Total	\$273,677,600	\$246,619,400	\$2,322,100	\$248,941,500	(\$8,428,100)	\$240,513,400

*Does not include amounts in excess of subcommittee's state fund allocation that may be recommended by the Fiscal Analyst.

The Analyst recommends the following actions:

1. Switch the appropriation of \$17,164,300 from Uniform School Fund and use Income Tax instead. This is a technical correction because Uniform School Funds should only be used for public education, whereas income tax can be used for higher education. Senate Bill 1 (State Agency and Higher Education Base Budget Appropriations) appropriated the funds as follows:

From Uniform School Fund 17,164,300

If the Legislature approves the Analyst's recommendation, a supplemental appropriations bill would show as follows:

From Uniform School Fund (17,164,300)
From Income Tax 17,164,300

2. The Analyst recommends the Legislature reallocate \$6,151,800 from the Debt Service line item to the Capital Developments line item in FY 2006 as a one-time appropriation. The Analyst recommends the Legislature consider reallocating \$5,500,000 from Debt Service to Capital Developments in FY 2007 as

an ongoing appropriation only if the Legislature does not authorize general obligation bonding in the 2006 General Session.

G.O. Debt Service for Buildings			
Amounts Recommended for Transfer to Capital Development Line Item			
	<u>FY 2005</u>	<u>FY 2006</u>	<u>FY 2007*</u>
Required Debt Service	\$81,534,000	\$74,118,000	\$66,466,200
Prior year GF Base	\$56,833,700	\$61,721,600	\$57,181,700
General Fund Adjust	\$4,887,900	(\$4,539,900)	
General Fund 1-Time		\$2,698,000	
GF for Rev Bonds	(\$1,144,000)	(\$223,000)	(\$223,000)
School Funds	\$17,164,300	\$17,164,300	\$17,164,300
School Funds 1-Time	\$1,682,400		
Other Sources	\$3,737,800		
Begin Nonlapsing	\$1,820,700	\$3,448,800	
Closing Nonlapsing	(\$3,448,800)		(\$2,156,800)
Total Appropriation	\$81,534,000	\$80,269,800	\$71,966,200
Approp - Required	\$0	\$6,151,800	\$5,500,000
Recommend Transfer to Capital Develop		\$6,151,800	\$5,500,000
*Assumes no bonding authorized in the 2006 General Session.			

The Analyst advises caution with FY 2007 because at least one bonding proposal is currently being considered. Senate Bill 75 (U STAR Initiative) contains the bonding provisions shown on the following page.

3. The Analyst recommends the Legislature authorize an increased appropriation of \$1,583,400 from the Centennial Highway Fund for debt service increases on highway projects. This amount is a combination of a increase of \$6,216,400 for principal and a decrease of \$4,633,000 for interest.

408	<hr/>		
409	<u>CAPITAL DEVELOPMENT PROJECTS</u>		
410		<u>Estimated Operations</u>	<u>Amount</u>
411	<u>Project Description</u>	<u>and Maintenance</u>	<u>Funded</u>
412	<hr/>		
413	<u>Life Science Research Center -- Utah State University</u>	<u>\$0</u>	<u>\$40,000,000</u>
414	<u>Neuroscience Research Center -- University of Utah</u>	<u>\$0</u>	<u>\$70,000,000</u>
415	<u>TOTAL CAPITAL DEVELOPMENT PROJECTS</u>		<u>\$110,000,000</u>
416	<hr/>		
417	<u>TOTAL GENERAL OBLIGATION BOND AUTHORIZATION</u>		
418	<u>FOR CAPITAL DEVELOPMENT PROJECTS</u>		<u>\$110,000,000</u>
419	<hr/>		
420	<u>(d) The Legislature intends that the Utah Science Technology and Research Governing</u>		
421	<u>Authority pay the operations and maintenance costs on the research buildings authorized by</u>		
422	<u>this section.</u>		

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